



KINGSWAY COLLEGE

Internal Course Transfer Application Form International Students

This form is to be completed by international students who wish to transfer from their current course of study to another course within Kingsway College. The transfer request will be granted in accordance with our Course Transfer Policy and Procedure. Further information can be found in your Student Handbook and on Kingsway College's website at:

www.kingswaycollege.vic.edu.au

Your visa may be affected by your application to transfer so you should contact DHA on 131881 to discuss any implications. You may also review information on changing courses at

<https://immi.homeaffairs.gov.au/change-in-situation/study-situation>

Student Name:

Student ID:

Date:

/ /

Course:

I wish to withdraw from the course I am enrolled in with Kingsway College and transfer to another course within Kingsway College for the reasons explained below (*Please ensure you include the course name in which you are currently enrolled and the one you want to transfer to*).

Have your contact details changed since you last advised us of them? Yes No If yes, please provide below.

Home Address:

Suburb:

Postcode:

Telephone:

Mobile:

Email:

Student Signature

Signed:

Printed Name:

Date:

Please forward this completed form to our office on the details below.

Kingsway College

G08/22 St Kilda Road, VIC 3182 or info@kingswaycollege.vic.edu.au

assessed and you will be notified of the outcome, including any refunds or additional fees if your request is approved.